



Patron Name: _____

Date: _____

Early Childhood Resource Center Order Form

Item	Cost	Qty.	Total
Training:			
Bulletin Board Paper	1.00/yard (minimum)		
Book Binder Combs 1"	.70		
Book Binder Combs ½"	.30		
Book Binder Combs ¼"	.20		
Copy Paper	.05		
Cardstock Paper	.15		
B & W Copies Max: 50	.25/copy/side		
Colored Copies Max: 50	.50/copy/side		
Heat Laminator	1.00/ft. (minimum)		
Cold Laminator	.55/ft (minimum)		
Processing Fee	.25/minute		
Other:			
		Total Due:	
		Donation Round Up:	
		Amount Paid:	

Payment Received (receipt and give patron a copy of receipt): CASH CARD CHARGE

If charging, Center/Organization Name: _____

Smart Start Staff Initials: _____ Patron Initials: _____

For Office Use Only:

Greater Giving: _____

Money Log: _____

Payment Rec'd via mail: _____